Advising Verification Form

Name: ____________________________________________

Student ID: __________________________

Major: __________________________________________

Date: _______________   Appointment Duration: _____________

I have met with the above student on the above date for at least a 30 minute advising appointment.

The topics we covered in our meeting included: (Please check all that apply, not all topics need to be covered necessarily)

☐ One Year Remediation Rule if applicable
☐ Progress in current courses

☐ General Education & University Requirements
☐ Using and reading the university bulletin

☐ Understanding Major courses
☐ Exploring Major/Minor if undeclared

☐ Adjustment to college
☐ Improving study skills
☐ General student success skills

☐ Other: ________________________________

Student has accessed the following resources through our department (If applicable)

☐ Tutoring (Subjects: ________________________________)

☐ Workshops (Topics: ________________________________)

X__________________________________________ Date____________________

Advisor Signature

__________________________________________

Advisor Name

__________________________________________

Phone

Title and Department/Office

__________________________________________

Email

Note to Student: You must make sure you meet with your Advisor by: _________

This means you need to contact your Advisor THIS WEEK to make your appointment.